

From: [Vankeerbergen, Bernadette](#)
To: [Florman, Lisa](#); [Trimmer, Andrew](#)
Cc: [Aski, Janice](#); [Heysel, Garrett](#); [Oldroyd, Shelby O.](#)
Subject: RE: History of Art 2901 and 4825
Date: Tuesday, November 28, 2017 4:06:00 PM
Attachments: [image001.png](#)

Lisa and Andrew,

Janice Aski has looked over the revisions for History of Art 2901 and 4825 and she has approved the revised submissions. Thanks for the yellow highlights—make it easier to look over revisions. Please do notice that the online syllabus for History of Art 2901 contains the expected learning outcomes for both Diversity subcategories (Global Studies & Social Diversity in the U.S.). This should not be the case. For GE Diversity, it should only have the ELOs for Global Studies (the one Diversity subcategory attached to the course).

Since History of Art 4825 is requesting GE status, I am including a reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 10 of the ASC Curriculum and Assessment Operations Manual [p. 126] https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. Shelby Oldroyd, ASC Curriculum and Assessment Assistant, will also make sure to contact the department before the course is offered and provide any assistance that may be needed with assessment. Could you please let the faculty member(s) know?

Both course requests will now be advanced to OAA & OUR.

My best,
Bernadette



Bernadette Vankeerbergen, Ph.D.
Program Director, Curriculum and Assessment
College of Arts and Sciences
154D Denney Hall, 164 Annie & John Glenn Ave.
Columbus, OH 43210
Phone: 614-688-5679 / Fax: 614-292-6303
<http://asccas.osu.edu>

From: Vankeerbergen, Bernadette
Sent: Monday, November 13, 2017 12:35 PM
To: Florman, Lisa <florman.4@osu.edu>; Trimmer, Andrew <trimmer.31@osu.edu>

Cc: Aski, Janice <aski.1@osu.edu>; Heysel, Garrett <heysel.1@osu.edu>

Subject: History of Art 2901 and 4825

Dear Lisa and Andrew,

Last week the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed course proposals for History of Art 2901 and 4825.

Please find below the feedback of the Panel:

1. History of Art 2901 (course change; existing course with GE Visual and Performing Arts & GE Diversity—Global Studies; request for 100% DL delivery): approved with 3 contingencies and 6 recommendations
 - Contingencies:
 - The syllabus for the online version of the course does not include the GE goals and expected learning outcomes.
 - Film online screening indicated in the Weekly Schedule: additional information needed. Is there an external link to *secured media library*? SML is mentioned under "Baseline Technological Skills Required," but Panel would like to see an explicit explanation for students who are not familiar with this resource.
 - Quizzes (2) and Exams (3): there is no specific information in regard to whether they are online and how they are going to be proctored. The Panel assumes they are online and proctored(?) Or, can students go to a testing center and take the tests? Information needs to be added.
 - Recommendations:
 - Required textbooks: Please include the publication year for each text.
 - Although the writing responses can be informal, the faculty member may consider directing students to a basic writing resource: for example, *Elements of Style* by Strunk and White, 2016 edition.
 - Attendance and Participation: good description, but no information about what happens if students fail to participate/attend the course's website? Participation is 15%.
 - Online discussions. Will there be a prompt to respond to? Please clarify in the description of the discussions.
 - The online syllabus contains 2 disability statements (pp. 5-6). Please remove the second one.
 - The "GE" language in the in-class version of the syllabus is pre-2012 GEC language. It should be brought up-to-date when the course is next taught in person.
2. History of Art 4825 (new course; requesting GE VPA & GE Diversity—Global Studies): : approved with 1 contingency and 8 recommendations
 - Contingency:
 - The syllabus needs to include the correct GE goals and expected learning outcomes for Diversity-Global Studies.
 - Recommendations:

- P. 1: “GEC Objectives.” Rephrase to “GE Objectives.” The “GEC” has not been used since 2012 (under quarters).
- P. 2: “Note: Failure to complete any portion of the course will result in a grade of ‘F’” Please change to “E” since “F” is not a grade at Ohio State.
- P. 4: Typo should be corrected: “Yes, every class is meeting important.”
- P. 4: “Each student is to prepare a précis on a regular basis” What is the regular basis? More information is needed.
- P. 5: Prefer the full disability statement available here <http://www.ods.ohio-state.edu/faculty-staff/syllabus-statement/>
- P. 5: Students who may have writing problems should be directed to the resource *Elements of Style* by Strunk and White, 2016 edition (The writing center does not always offer substantive assistance regarding issues with grammar and syntax.)
- P. 8: Topical Outline: Oct. 28 - Class Debate: More specifics needed. Students need a question/prompt. Panel assumes that will be given in the final version of the syllabus.
- GE assessment plan: The exhibition review is in the GE assessment plan, but not in the assignments in the syllabus. This is likely an oversight.

I will return both courses via curriculum.osu.edu in a minute to enable the department to address the contingencies above.

Should you have any questions about this feedback, do not hesitate to contact Janice Aski (faculty Chair of the Arts and Humanities 1 Panel; cc'd here), or me.

My best,
Bernadette



Bernadette Vankeerbergen, Ph.D.

Program Director, Curriculum and Assessment

College of Arts and Sciences

154D Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210

Phone: 614-688-5679 / Fax: 614-292-6303

<http://ascas.osu.edu>